

# Military Resource Center

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The Minot State University Military Resource Center is your point of contact for DoD and VA educational benefits. Your service to our country is appreciated!

The Military Resource Center serves as an advocate and liaison between Minot State University, its students, and the various federal, state, and local agencies concerned with DoD or VA educational benefits. We want to make sure that veterans and dependents are successful and able to find answers to the questions they may have about individual or transferred military educational benefits. We will sit down with you to help navigate the application process and completion of any additional benefit requirements, including DoD, ESO, or VA, approval, prior to enrolling in classes. To contact the MRC call 701-858-4003, stop in the MRC (Model Hall 208 ([https://www.minotstateu.edu/parking/pdf/parking\\_map.pdf](https://www.minotstateu.edu/parking/pdf/parking_map.pdf))) or email the MRC [MRC@MinotStateU.edu](mailto:MRC@MinotStateU.edu) ([MRC@minotstateu.edu](mailto:MRC@minotstateu.edu)), with your questions.

Services provided include academic and financial guidance along with access to physical and mental health wellbeing support, that includes campus and community service referrals as needed.

## VA Benefits - Drop and Withdrawals

Individuals using United States Department of Veteran Affairs Educational benefits who wish to drop courses or withdraw (<https://www.minotstateu.edu/busoffic/pages/dropping-and-withdrawing.shtml/>) from the semester must complete the appropriate drop/withdrawal procedures with Minot State University and visit with the Military Resource Center school certifying official to adjust their account. Failure to follow the drop/withdrawal procedures may result in a failing grade which may require repayment of benefits.

## DOD Benefits - Drop and Withdrawals

Military members using tuition assistance who wish to drop courses or withdraw (<https://www.minotstateu.edu/busoffic/pages/dropping-and-withdrawing.shtml/>) from the semester must complete the appropriate drop/withdrawal procedures with Minot State University and visit with their Education Center to adjust their tuition assistance account. Failure to follow the drop/withdrawal procedures may result in a failing grade which may require repayment of benefits.

## DOD Benefits - Military Tuition Assistance Refund Policy

Minot State University returns unearned military tuition assistance funds on a proportional basis through at least the 60% portion of the term for which they were provided regardless of the reason for withdrawal (service-related or otherwise). Any unearned TA funds will be returned directly to the military service, not to the service member.

MSU will work with service members that stop attending due to a military service obligation in identifying solutions that will not result in a student debt for the returned portion. Military tuition assistance is awarded based on students completing the entire term it was awarded. When a student withdraws, they may no longer be eligible for the full amount.

## Policy

Tuition Assistance eligibility will be recalculated for students who officially withdraw from the course prior to completing 60% of the enrollment period. The official last date of attendance is used to determine the number of days completed. Recalculation of eligibility is based on the percentage of TA benefits earned using the Refund Schedule (<https://www.minotstateu.edu/busoffic/documents/Refund-percentage-dates.pdf>).

The Department of Defense requires that the university return any unearned TA applied to institutional charges. The student will then owe the university the amount that was returned.

Example: If a student withdraws after completing 9.00-34.99% of the enrollment period, MSU would adjust the amount billed to the Military Tuition Assistance Program to 25% of the tuition.

## Background

Section 103 of Public Law (PL) 115-407, 'Veterans Benefits and Transition Act of 2018,' amends Title 38 US Code 3679 by adding a new subsection (e) that requires disapproval of courses of education, beginning Aug. 1, 2019, at any educational institution that does not have a policy in place that will allow an individual to attend or participate in a course of education, pending VA payment, providing the individual submits a certificate of eligibility for entitlement to educational assistance under Chapter 31 or 33.

## Pending Payment Compliance

In accordance with Title 38 US Code 3679(e), Minot State University adopts the following additional provisions for any students using U.S. Department of Veterans Affairs (VA) Post-9/11 G.I. Bill<sup>®</sup> (Ch. 33) or Vocational Rehabilitation & Employment (Ch. 31) benefits, while payment to the institution is pending from VA. Minot State University will not:

- Prevent the student's enrollment;
- Assess a late penalty fee to the student;
- Require the student to secure alternative or additional funding;
- Deny the student access to any resources (access to classes, libraries, or other institutional facilities) available to other students who have satisfied their tuition and fee bills to the institution.

However, to qualify for this provision, such students may be required to:

- Produce the VA Certificate of Eligibility (COE) by the first day of class;
- Provide a written request to be certified;
- Provide additional information needed to properly certify the enrollment as described in other institutional policies

GI Bill<sup>®</sup> is a registered trademark of the U.S. Department of Veterans Affairs (VA).

## Point Of Contacts For Military Students at Minot State University

**The Military Resource Center is your point of contact for Department of Defense (DoD) and United States Department of Veterans Affairs (VA) educational benefits.**

Military Resource Center - all service branches

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**"PRIOR TO ENROLLMENT ELIGIBLE SERVICE MEMBERS MUST RECEIVE APPROVAL FROM YOUR ESO, MILITARY COUNSELOR OR MILITARY SERVICE"**