Academic Requirements

President’s Honor Roll

Undergraduate students who earn a minimum term grade point average of 3.80 while completing 12 or more MSU credits during the fall or spring semester are recognized for their achievement by placement on the President’s Honor Roll. The honor will be shown on the student’s transcript for the semester it was earned. Credits taken simultaneously via transfer, collaborative, or consortium registration **are not** included in the calculation and do not count toward the MSU minimum credit requirement. These courses are considered transfer credit.

VP Academic Affairs Honor Roll

Undergraduate students who earn a minimum term grade point average of 3.50 while completing 12 or more MSU credits during the fall or spring semester are recognized for their achievement by placement on the VP Academic Affairs Honor Roll. The honor will be shown on the student’s transcript for the semester it was earned. Credits taken simultaneously via transfer, collaborative, or consortium registration **are not** included in the calculation and do not count toward the MSU minimum credit requirement. These courses are considered transfer credit.

Engagement Honor Roll

Undergraduate students who complete a minimum of 50 hours, verified by supervisors, in any combination of engagement activities will be recognized on the Engagement Honor Roll. The honor will be shown on the student's transcript for the semester it was earned. For more information, please visit the Engagement Honor Roll website (https://www.minotstateu.edu/asc/engagement_honor_roll.shtml/).

Academic Progress

University-wide minimum academic progress requirements (individual schools or departments may have higher requirements) are based on the minimum 2.00 cumulative grade point average.

Satisfactory Progress Requirements

All students must have a minimum of 2.00 cumulative grade point average to meet satisfactory progress requirements.

Retention

All student records are reviewed at the completion of each term throughout the year. Should the cumulative grade point average (GPA) fall below the 2.00, the student is placed on academic warning, academic probation, or may be suspended, depending on prior academic history.

Academic Warning

The first time a student’s end-of-term grades bring their cumulative GPA below 2.00, the student will be placed on Academic Warning. A notation of “Academic Warning” is added to the student’s permanent record, which will not appear on the student’s official transcript. The student is given another term of enrollment to bring their cumulative GPA up to at least 2.00. Failing that effort, the student is moved from a status of Academic Warning to one of Academic Probation.

Unofficial Withdrawal

A student who fails to withdraw from school and receives all failing/unsatisfactory grades for a semester will be considered to have unofficially withdrawn and will be placed on Academic Probation.

Academic Probation

After two consecutive terms of enrollment with a cumulative GPA below 2.00, a student is moved from a status of Academic Warning to one of Academic Probation. A notation of “Academic Probation” is added to the student’s permanent record, which will not appear on the student’s official transcript. The student’s registration will be limited to 15 credits while on Academic Probation.

Continued Probation

A student who has earned a term GPA of at least 2.000 will be extended another Probationary term to raise their cumulative GPA to at least 2.00. A notation of “Continued Probation” is added to the student’s permanent record, which will not appear on the student’s official transcript. The student’s registration will be limited to 15 credits each term until the student’s end-of-term grades brings their cumulative GPA to 2.00.

Academic Suspension

If a student on Academic Probation or Continued Probation earns a term GPA below 2.00, the student will be placed on Academic Suspension. A notation of “Academic Suspension” is added to the student’s permanent record and official transcript.

- A first Academic Suspension requires that the student sit out for the next fall or spring term. The student may then be readmitted on Academic Probation to attempt again to bring their cumulative GPA to at least 2.00. If, at the end of this Academic Probation, the student earns a term GPA below 2.00 a subsequent Academic Suspension will be issued. The student is then required to sit out a full academic year (including summer).
- All subsequent Academic Suspensions require the student sit out a full academic year (including summer).

Suspension Reinstatement

A student who has sat out their required suspension period must submit an Application for Readmission. If the student enrolled at another institution during their suspension period, the student must submit all official transcripts before readmission will be considered. If admissible, the student will be readmitted on Academic Probation and the student's registration will be limited to 15 credits. If, at the end of this Academic Probation, the student earns a term GPA below 2.00, a Subsequent Academic Suspension will be issued, and the student will be required to sit out for a full academic year (including summer).

Summer Term

Students on their first Academic Suspension may choose to enroll in the summer term at MSU in an effort to bring their cumulative GPA up to 2.00. The student must be advised of two conditions for this summer term.

1. The student must achieve a minimum of a 2.00 term GPA for this summer term in order to avoid a subsequent Academic Suspension.
2. This minimum summer term GPA does not satisfy the first Academic Suspension period. The student will still have to submit a suspension appeal to be reinstated for their initial suspension period.

Any student with a subsequent Academic Suspension is not permitted to register for summer term.

Suspension Appeals Committee

Students suspended from Minot State University may petition for a one-term extension of Probationary status if they feel their case warrants special consideration. Appeals must be submitted to the Registrar's Office to be reviewed by the Suspension Appeals Committee. Circumstances beyond the student's control and a plan for improved academic performance must be evidenced before reinstatement will be considered. If the appeal is granted, the student will be conditionally readmitted with the statement "Academic Suspension/Reinstated" recorded on the permanent record and official transcript. The student will be placed on Academic Probation, and their registration will be limited to 15 credits each term until the student's end-of-term grades brings the cumulative GPA to 2.00. Other restrictions or credit limits may be imposed by the Suspension Appeals Committee.

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Academic Honesty

Honesty and integrity are central to academic life at Minot State University. They create a trust necessary in a community of scholars. When that trust is violated by cheating in any form, the atmosphere of academic freedom is threatened.

Minot State University is committed to academic honesty and integrity. Academic dishonesty includes, but is not limited to, the following types of behaviors:

- Misrepresenting work of others, including AI, as one's own.
- Using the product of generative or other forms of AI unless permitted in a course assignment or syllabus.
- Copying from another student during an exam.
- Altering one's exam after grading for the purpose of enhancing one's grade.
- Submitting the same work to more than one class without the prior approval of the instructors.
- Use of any material or device not approved by the faculty during an exam.
- Falsifying field collection or research data.
- Failing to maintain professional standards for ethical research and practice.
- Violating the confidentiality of clients or participants.

Incidents of academic dishonesty will be documented by the faculty member and the department chair notified. Students will be notified with an explanation and consequences in accordance with the faculty member's grading policy as outlined in the syllabus. The student may appeal the faculty member's decision to the department chair. Student disciplinary action may result in accordance with the Student Handbook.

Reporting Process:
Step 1: Student commits academic dishonesty.
Step 2: Instructor will enforce their academic honesty policy according to their syllabus.
Step 3: Instructor raises Academic Honesty flag in Starfish for the course and includes supporting details as well as the consequence. The Starfish flag and communications serve as notification to the Department Chair, the Vice President of Student Affairs (or designate), and the student.
Step 4: After three Academic Honesty flags have been raised on one student across their academic career, an investigation is opened by the Vice President of Student Affairs (or designate). Student disciplinary action may result in accordance with the Student Handbook. In exceptional cases, the

Department Chair may request the Vice President of Student Affairs (or designate) and Vice President for Academic Affairs to open an investigation, regardless of the number of raised flags.