Certificates, Non-Degree Seeking Students, and Post-Degree Students

Enrollment in Graduate Certificate Programs

Students who are currently in a degree program and wish to pursue a graduate certificate must complete a Program Change Form (https://www.minotstateu.edu/graduate/current_students/index.shtml/). No additional documentation is required.

Students who are not currently in a graduate degree program must complete a graduate school online admission application, visit how to apply. (https://www.minotstateu.edu/graduate/current_students/index.shtml/) Official transcripts confirming a bachelor's degree from a regionally accredited organization or nationally recognized agency must be submitted. Applicants are required to have a cumulative GPA of 2.75 for eligibility to enroll in a graduate certificate program.

Applications for admission to a Certificate program are reviewed and approved by program coordinators and the head of the Graduate School. Upon completion of the certificate, students complete the Application for Certificate Eform, which is processed by the Registrar's Office.

Admission into a graduate certificate program does not guarantee admission into a graduate degree program nor imply waiver of any requirements for admission into a graduate degree program. A separate application is required for admission to another degree granting program.

Enrollment in Graduate Courses by Non-Degree Seeking Students

Any individual holding a bachelor's degree who does not wish to pursue a graduate degree, or who may not have met all requirements for admission, may be permitted to enroll in selected graduate courses when approved by the program coordinator. All students seeking non-degree status must complete the online admission application and select Non-Degree as the Major/Program.

To apply online, visit how to apply (https://www.minotstateu.edu/graduate/current_students/index.shtml/). ***The application and all supporting materials must be submitted to the Graduate School at least two (2) weeks prior to the start of any term.*** The application must be accompanied by a non-refundable $35 application fee, immunization records (https://www.minotstateu.edu/health/immunization.shtml/), and an official transcript indicating the bachelor's degree earned. Official transcripts for other graduate schools attended must also be submitted.

A student may apply up to twelve (12) semester hours of non-degree credit earned at Minot State University toward a graduate degree. Each department determines the number of non-degree hours and courses that are accepted toward the degree. Workshop courses are not accepted into graduate degree programs.

An undergraduate senior who has a cumulative grade point average of not less than 3.0 and is recommended by the appropriate program coordinator and chairperson may also enroll as a non-degree student in a graduate course. An undergraduate senior may enroll in up to nine (9) semester hours of graduate course work. Being allowed to take these courses does not mean that the student is admitted to graduate school. Completed graduate courses may be substituted for undergraduate course requirements. Graduate credits do not count toward the required 120 undergraduate total credits required to earn the degree. Graduate credits are recorded on the graduate transcript and may be applied toward graduate degrees and certificates. Each program will determine which graduate courses can be substituted in an undergraduate program.

These requirements apply to all graduate courses regardless of delivery. Student status may only be changed at the beginning of a new term (i.e., non-degree to admitted). Students registered as non-degree are not eligible for Federal financial aid benefits, Graduate Assistantships, or Graduate School Scholarships.

Enrollment in Graduate Courses by Post-Degree Students

Students who have already earned a graduate degree from Minot State University and wish to continue taking graduate courses should complete a non-degree application or apply to another graduate degree or certificate program.